

Roanoke Festival In the Park 2017 Annual Arts & Crafts Show May 27 & 28

Registration Information and Form for Artists and Crafters

Again this year, we are combining previously juried arts and craft market in to one “non-juried” show for all artists and crafters **who display and sell original, hand made works.. We will also have our Eclectic Market back for those selling other fun and unique products.** We will continue to feature a wide variety of unique items. Roanoke’s Festival in the Park Arts & Crafts Show participants are asked to check in and set up on Friday **May 26** beginning at 10:00 am. The Arts & Crafts Show **and Eclectic Market** will run Saturday **May 27** 10:00am- 5:00pm and Sunday **May 28** 10:00 am- 5:00pm.

We have designated Friday as a day for you to set up and settle in. Participants may choose to open on Friday **May 26** after set up is complete. Participants may also choose to stay open later than 5:00 pm each day during evening events.

We are now accepting online registration and payment for the Artists and Crafts **and our Eclectic Market** .

- Show is open air outdoors with no rain cancellation or refunds
- Booths will be assigned on a first come, first served basis—dependent on capacity & category
- NO WEAPONS--real or toy, no drugs—including over the counter vitamins or supplements, or drug paraphernalia, no risqué or sexual in nature items will be allowed anywhere within Elmwood Park during this show. Such merchandise or works or art will be removed and the displayer may be asked to promptly leave the area without any consideration for refund
- Booth Size and Pricing: There are a variety of spaces available. If you require power and/or water access, please register early as we have a limited number of spaces available.
- Booth set up begins Friday **May 27** at 10:00am. Set up must be completed no later than 5:00 on Friday. Participants may choose to sell on Friday, but this is designated as a set up day for participants. If you find it necessary to set up on Saturday, arrangements must be made in advance.
- Assigned drop off locations and times will be provided closer to show date.
- Artists and Crafters must supply their own Booths, Tables, Chairs, Tarps, Umbrellas, Buckets, Power Cords, Hoses, Hand Trucks, Wagons, etc as well as their own Manpower to unload and set up. This is not provided by Festival In the Park.
- Booth Tents CANNOT be staked into the ground or secured to trees or shrubs. Artist and Crafter products CANNOT be attached to any landscaping in the park or fences bordering same area.
- There is no direct access to booth space from road or curb. Be prepared to unload your vehicle or trailer of necessary materials at designated unload/load areas. Your vehicle will then need to be immediately moved to the available designated free parking areas located close to the park. You will be responsible for transporting your booth materials from the unload area to your assigned space. Volunteers will be available to stand watch and ensure your booth materials are safe until you return from parking your vehicle. Again, come prepared with hand trucks, wagons, carts and manpower.
- All Artists and Crafters and Vendors will be responsible for collecting VA Sales Tax on all sales and providing this VA State Sales Tax to the appropriate agency.
- Elmwood Park is an open air outdoor park and as such has no gates or fencing that can be completely secured. There are strategically located video/surveillance cameras and an on-foot patrol security team, but security of your booth and its contents is solely your responsibility. To date, there have been no major issues with theft or vandalism.

ROANOKE FESTIVAL IN THE PARK INC IS NOT RESPONSIBLE FOR ANY LOSS OR DAMAGE DURING THE EVENT.